

SCHEDULE A
To the Draft Agreement for Immigration Advice Services,
[MUNISH SEKHRI – LIA # 201201186]

Section	Related to
3.2	Our Services related to Your application(s) to Immigration New Zealand for a: VISITOR VISA (VVG)
3.4	Visit our website for the estimated stages and timeframes for different immigration matters at https://www.sekhri.co.nz/timeframes. However your matter may involve stages and timeframes as described below:

	Steps to be taken	Within the following Time Frame
1	The assessment of your eligibility and issuance of checklist by Us	Within 2 working days of signing this agreement and payment of fee
2	Submission of all the documents as per the checklist by you to our office	As much Time taken by you
3	Final Checking/Verifying the documents /forms submitted by you to our office	7 working days from the date of submission of all documents as per the checklist
4	Lodging of Visa Application with INZ	7 working days after Stage 3
5	INZ Process and decision	As per the timelines stipulated by Immigration New Zealand.

4.1	Professional Charges for Our services are given below: Amount mentioned on Proforma Invoice shall be final.
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Our Fee \$	GST @15% of 15%	Total
xxxx.xx	xxxx.xx	xxxx.xx

5.5	Disbursements (All the disbursements below are non-refundable) Amount mentioned on Proforma Invoice shall be final.
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Nature of Disbursements	Amount in NZ\$ or INR
INZ Fee (including GST and Levy)	xxx.xx
Courier (Secure Mail Services)	xxx.xx
Translation / Interpreter Services (if applicable)	xxx.xx
Other disbursements: Notarisations, etc. (if applicable)	xxx.xx
Total (including applicable taxes)	xxxx.xx
None of the above	

6.1	Payment Terms, Conditions and Milestones
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Milestones		Amount INR/ \$	GST	Incl. GST	Refund policy as per Section 10.2
1	On signing the service agreement	xxx.xx	xx.xx	xxx.xx	Non Refundable
2	Before submitting application to INZ	xxx.xx	xx.xx	xxx.xx	Non Refundable
3	On receiving decision	xxx.xx	xx.xx	xxx.xx	Only Payable on Approval
TOTAL PAYABLE				xxx.xx	
Late payment Interest Rate		@ 5% per month on due / outstanding amount			